the Winnipeg FIR

Q3 2020 MEETING MINUTES

Winnipeg ✈ FIR

1.1 Document Information

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1.2 Revision Records

Revision	Date	Description of Change	Author(s)
1	29 August 2020	Initial Creation	NP

1.3 Attendance

Position	Name	Initials
FIR Chief (ZWG1)	Nate Power	NP
Deputy Chief (ZWG2)	Kolby Dunning	KD
Chief Instructor (ZWG3)	Ethan Mason	EM
Events Coordinator (ZWG4)	Nate Power (Int.)	NP
Facility Engineer (ZWG5)	Dario Marnika	DM
Webmaster (ZWG6)	James White	JW

1.4 Apologies

No staff members were absent from this meeting.

2.1   Welcome

NP opened the meeting at 2100 EDT. The meeting was held on the official VATCAN TeamSpeak server. The agenda was created and distributed by KD.

2.2   FIR Chief Instructor Updates

EM opened the list of updates by noting Winnipeg's continued number of growing students. Training-wise, the division has appeared to see a growing number of new students, and Winnipeg currently sits with only a small number of students, something that the FIR is pleased with. Noting the coming promotion of one FIR member to Instructor and one to Mentor, EM believes this will greatly assist the FIR in continuing to get new students onboard.

In terms of the website, EM notes that the release of the new WinnipegFIR.ca website will be of great value to the training system as it will be able to provide new students with a full CBT system. EM currently has a majority of training material ready to migrate to the new website when ready. NP noted that the upgrade to Instructor and for Mentor will be simultaneous, pending VATCAN3's approval.

2.3   Vote to Release WinnipegFIR.ca Website

NP noted it may be wise to release WinnipegFIR.ca's new website on the 1st of September. KD mentioned that while the website is nearly complete, the CBT system is not totally done. However, this is not believed to be entirely needed for a release. JW added that he agreed, and the new website already has more than the previous website had at all. A further list of features will be released via the Winnipeg FIR's social platforms outlining features.

KD motioned to release the site. NP seconded, the vote was recorded as 5-0 in favour.

NP added a special thanks to KD and JW for their hard work preparing the new website, and their continued effort to add new features - as well, a special thanks to Beta testers. NP also will begin creating media to announce the new website. JW/KD will keep the old website as is, and make a new database for the new website to release it publicly.

2.4   Staff Activity / FIR Chief Updates

All staff members have been compliant with the Winnipeg FIR activity requirements. NP recently began training for the VATSIM Supervisor rating, so that has taken up some time. However, NP is also now working in the role of interim Events Coordinator, something noted further in the Events Coordinating update. Besides that, no major changes. NP noted that openings for the Events Coordinator position will likely be posted in the near future, at the least to gauge interest.

2.5   FIR Deputy Chief Update

KD has been overlooking the new Winnipeg FIR sector files, as well as working on the new website. The FIR is currently working with Montreal and Toronto for required things for the new files, however the work continues.

2.6   Event Coordinator Update

NP notes a few events in the past few months, including a few exams, all of which have been passing marks – as well, the Highway 16 Connection, something that went well, however was overshadowed by a nearby ARTCC's event. The Welcome to Saskatoon event went well, however the idea of centering events around a smaller airport led to many just going to Winnipeg anyway.

There are no current events being planned, however there is a plan to work with Minneapolis to plan an event. However, the ARTCC had an FNO the night prior to the meeting, so this may be in the future. This would likely provide more traffic – be it MSP, SLC, etc.

2.7   Facility Engineer Update

DM is continuing to work with KD on a new sector file – as of now, the majority of the work is complete, all ground layouts are complete and the FIR is now waiting on Toronto and Montreal to update their Aeronav files to allow DM/KD to finish their required parts of the project.

DM estimates a release in the next two months at this time as the FIR is continuing to wait on neighbouring FIRs. Noted by NP, Toronto and Winnipeg's staff have been working towards a new LOA that will work for both sides. This is still in early discussion at the time of the meeting.

2.8   Webmaster Update

JW notes that there is not much to say about the new website that hasn't already been noted amongst staff – the WinnipegFIR.ca new site is based off the CZQO core, with additions of hour tracking, event applications, automation for multiple different staff necessities, and much more. He is currently working on the CBT system, which is approximately 25% complete as JW is back to work with personal flying.

KD notes that upon release, the new website will have the ability for any user to notify the Webmaster of any bugs found on the new website, though beta testing has found very few, if any.

3.1   Closing

NP thanked the staff for attending and contributing – NP moved to close the meeting at 2120 EDT – KD seconded, the vote was recorded as 5-0 in favour.